

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Central Elementary

Date of Drill: Nov. 6, 2019 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:21

Total Participants: 151

Remarks: Drill ran smoothly, in addition
our exit time improved.
MSP was not present.

This report is for emergency drill # 3 for school year 2019-20

Name of person conducting drill: Jennifer Erchmeier

Title of person conducting drill: Superintendent / Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____